



OFFICE OF THE PRINCIPAL, S.C.S. (AUTONOMOUS) COLLEGE, PURI

ସାମନ୍ତ ଚନ୍ଦ୍ର ଶେଖର ସ୍ୱୟଂଶାସିତ ମହାବିଦ୍ୟାଳୟ, ପୁରୀ

Chandān Hazuri Road, Puri-752001 (Odisha), India

Email: principalscsacollege@gmail.com / priscscollege.od@gov.in / scsacollegepuri.od@gmail.com

Web: <http://scscollege.nic.in/>, Phone: 06752-222955

Letter No. 46

Date. 7.1.25

QUOTATION CALL NOTICE

Sealed quotations are invited from intending registered firms having valid PAN, up-to-date GST/IT clearance Certificate for Annual Maintenance Contract of computers and peripherals of Computer Science Department of this college. If any repairing is required before entering into AMC, the cost of repairing should be mentioned under a separate heading "**Cost of Repairing before AMC**". The quotations superscribing "**Quotation for AMC for Computer Science Department**" must reach "**The Principal, S.C.S. (A) College, Puri -752001**" on or before **21-01-2025, 4.00 PM** by speed post/ registered post only. The details of terms and conditions and list of equipments can be found in the college website <https://scscollege.nic.in/>. The equipments can be physically verified during office hours in the laboratory (New Building Room No-101).

Memo No. 47 / Date. 7.1.25

Copy to the District Informatics Officer, NIC, Puri with a request to upload the notice to our college website: <https://scscollege.nic.in/> Coordinator, Computer Science/ HOD, Computer Science / Notice Boards/ Head Clerk/ DA for information and necessary action.

M. Prasad
7/1/25
Principal,
S.C.S. (A) College, Puri
S.C.S. (A) College, Puri

M. Prasad
7/1/25
Principal,
S.C.S. (A) College, Puri
S.C.S. (A) College, Puri


A. Tripathy
7/1/25

OFFICE OF THE PRINCIPAL, S.C.S.(A) COLLEGE, PURI

DEPARTMENT OF COMPUTER SCIENCE

LIST OF COMPUTERS AND EQUIPMENTS TO BE COVERED UNDER AMC

ITEM	QUANTITY
DESKTOP	
LENOVO(Ci3)	10
LENOVO(C2D)	10
LAPTOP	
LENOVO(I3)	01
SONY(I3)	02
DELL (C2D)	13
DELL(I3)	12
PRINTER	
BROTHER DCP7535DW	02
NETWORKING EQUIPMENTS	
LAN	20 Desktops
UNMANAGED SWITCH (24 PORT)	03


07-01-25

HOD

Department of Comp.Sc.

A. Tripathy
2/1/25


2/1/25

Principal

S.C.S.(A) College, Puri
S.C.S. (A) College, Puri

GENERAL TERMS & CONDITIONS FOR ANNUAL MAINTENANCE CONTRACT

1. PERIOD OF CONTRACT

The contract is done for a period of one year from the date of placement of order or signing MOU on AMC between the customer and servicing agency. This may be renewed from year to year subject to rendering of satisfactory service & fulfilling the terms and conditions.

2. PAYMENT TERM

For all AMC, payment will be made in three installments. 50% of order value of AMC after completion of first six months service, 25% after completion of next 3 months and rest 25% after completion of AMC period subject to their satisfactory performance to be certified by customer.

3. REPLACEMENT OF PARTS

Maintenance of the Computer, Printer and other equipments includes supply and replacement of parts free of cost except some consumable items (such as printer cartridge, ribbon, paper, toner etc). The equipment parts replaced must be new and equivalent or higher in performance to the existing parts. In the event of obsolescence and beyond repairable condition, items will be replaced by equivalent or higher capacity at no extra cost.

4. PREVENTIVE MAINTENANCE

Preventive Maintenance will be made weekly basis. Besides problems must be solved as and when occurs(as per clause 7). Installation of Software, Operating system and Virus related issues are also to be solved by Servicing agencies.

5. WORKING HOURS FOR REPAIR

The maintenance shall normally be done during working hours of the customer. i.e. from 09.00 AM to 5.00 PM. However, in case of emergency, maintenance may have to be done beyond office hours and even on holidays. Prior arrangements through proper communication should be worked out in all cases by the servicing agencies.

6. The Service Engineer will be allowed to handle the respective equipment only with permission of the Officer-in-Charge of computer.

7. Normal response time for repair is 48 hrs. The customer may charge penalty as follows.

RESPONSE TIME	PERIOD	PENALTY
	Above 48 hours & below 96 hours	Warning but no penalty
	Above 96 hours & below 192 hours	a penalty of 1% of the contract amount per system.
	Above 192 hours	a penalty of 2 % of the contract amount per system.

8. JURISDICTION OF HIGH COURT OF ORISSA

Suits, if any arising out of the contract shall be filed by either party in a court of Law to which the jurisdiction of the High Court of Orissa extends.

9. FINAL AUTHORITY

The final authority for payments will be the Head of office of the customer offering the AMC.

[Signature]
07-01-25
HOD

Department of Comp.Sc.

[Signature]
21/1/25
Principal
S.C.S. (A) College, Puri
S.C.S. (A) College, Puri

A. Tripathy
31/1/25